APPENDIX A

SEND referral process at Town Close School

EYFS

Teachers raise concerns with the Head of Learning Support and discussions will take place. If necessary, the flow chart procedure shown below will be instigated. Analysis of the whole cohort is undertaken to highlight any weaknesses and to plan interventions if necessary.

Staff to contact Head of Learning Support to discuss concerns about a child.



Head of Learning Support to observe child.



Head of Learning Support feedback to teacher and Head of PP



Monitor

Meeting arranged between parents, class teacher, Head of Learning Support and Head of PP

Action plan/interventions created, agreed by parents

High quality teaching and universal inclusive practice should address issues



Review after 6 weeks



Continue support and/or alter support

From Year 1

