



# TOWN CLOSE SCHOOL

NORWICH'S FINEST PREP SCHOOL • FOR GIRLS & BOYS • 3-13 YEARS

## Appendix 4 - Dealing with Epilepsy

On entry, parents of pupils with epilepsy will meet with the class teacher in order to share all medical information and complete a Care Plan detailing how we can support their child during school hours, including any medication needed and any special equipment for the child. This is signed by the parent, and displayed in the Staff Common Room. All staff are aware of the Care Plans.

### **Town Close School will:**

- welcome pupils with epilepsy;
- understand that epilepsy is a serious condition which requires monitoring;
- encourage and help children with epilepsy to participate fully in school life;
- ensure that any adjustments can be made regarding access to the curriculum and school activities. This may include extra support when needed, for example in swimming lessons;
- recognise the signs and symptoms of epilepsy and maintain the Care Plan for any individual with this diagnosis;
- ensure all medications are taken as appropriate, as stated in the Care Plan;
- complete medicine Form A and keep all medication safely in the Front Office;
- ensure all staff are aware of Care Plans;

We ask that parents keep the School updated regarding changes to patterns of behaviour (seizure activity) or changes in medication.