

Headmaster Mr Nicholas Bevington head@townclose.com

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3rd May 2019

Dear Parents

Year 4 Horstead Residential Visit 5th – 7th June 2019

With the exciting Year 4 Residential Visit to Horstead only a few weeks away, the time has come to provide you with further information about this trip.

Enclosed with this letter is an electronic copy of the 'Horstead Information Booklet' which should answer many of the questions you may have regarding the visit and which follows on from the information evening many of you attended earlier in the week. In addition, this booklet should help your children to prepare for the visit. The materials used during the presentation can now be accessed, when signed in to Firefly, using the following link: https://townclose.fireflycloud.net/year-4/year-4-trips/horstead-previsit-information

Also enclosed with this email are three important forms that must be completed prior to the visit. The first is a medical consent form that Horstead require, the second is the School's 'Medical Consent and Information Form (H)' and finally the School's 'Medication Form (I)'. These forms should be returned to me via your child's form teacher as soon as possible, but no later than Friday 10th May.

Should you have any further questions, please do not hesitate to ask your child's form teacher or me.

Yours sincerely

Daniel Avenal Head of Years 3&4