



TOWN CLOSE SCHOOL

NORWICH'S FINEST PREP SCHOOL · FOR GIRLS & BOYS · 3-13 YEARS

Headmaster
Mr Nicholas Bevington
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17th May 2019

Dear Parents

Common Entrance Exam Week

On Tuesday and Thursday of Common Entrance week, Year 8 pupils are allowed to go home once their Common Entrance exams are over (about 3.10pm on both days). We will, of course, make arrangements for any pupils who aren't able to go home immediately at the end of the exams.

Mr Coulthart will 'sign out' pupils at the end of the exams, provided we have received written notification that, either parents will come in to collect them or that pupils are allowed to go home by themselves (on foot, by bus etc). Possibly the easiest way of confirming that one of these two situations applies to your child (on the Tuesday and the Thursday), is to email Mr Coulthart; his email address is dephead@townclose.com.

Games lessons will be happening as normal on Wednesday and there will be normal lessons following the one exam on the Friday, so there is no early leaving on those two days.

Yours sincerely

David Hall
Director of Studies