

14 Ipswich Road, Norwich, Norfolk NR2 2LR (01603) 620180 www.townclose.com

26th April 2019

Dear Parents

Year 8 Lake District/Yorkshire Trip

Our adventurous trip is fast approaching and I now write to request the final payment of **£419**. Payment options are detailed on the attached page below.

I have also attached Medicine Form (H), Medicine Form (I) and Real Adventure U18's Medical Form. Please ensure that all three forms are completed, signed and returned, with the final payment, by **Friday 3rd May 2019** to Mrs Henton in the Prep Office.

If you have any questions regarding the payments you might have made already, then please contact Mrs Henton by emailing her at prepsec@townclose.com.

More detailed information about the trip and clothing list will follow later this term. I hope your son or daughter is looking forward to the trip as much as I and the other staff members are.

Please do contact me if you have any questions about any aspect of the trip.

Yours sincerely

Miss Marion Bryant mbryant@townclose.com



Year 8 Lake District/Yorkshire Trip 2019

Please return this reply slip to the Front Office no later than Friday 3rd May 2019.

Child's Name: Form:

I enclose the final instalment of £419 for the 2019 Year 8 Lake District/Yorkshire Trip:

- Cheque payment: made payable to *Town Close House Ed. Trust Ltd*
- BankTransfer: A/c no: 22091003Sort Code: 40-51-62
- **Card Payment**: Via 'Parent Login' on the School's website

NOTE: Please quote LD2019 and child's surname as payment reference.

Signed: Date:

Print Name:.....