



3rd April 2019

Dear Parents

Year 7 study/activity week in France, September 2019

I am writing to inform you that preparations for our annual Trip to the Château de la Baudonnière are well under way. To remind you, we will be departing on **Sunday, 1st September** and returning on **Saturday, 7th September**.

You will already have paid the £75 deposit earlier in the year. The balance of £475 falls due immediately after half term. Please arrange to make payment by Friday 7th June if you have not already done so.

Another important date for your diary: there will be a meeting on Thursday 13th June at 4.15 pm (Venue tbc), when my colleagues and I will be giving you a lot of information about the trip and we will go through the essential paperwork with you.

If you have any questions at this stage, please feel free to contact me. My email address is: shewitt@townclose.com

Yours sincerely

Mr S. Hewitt
Head of Language