



1st February 2019

Dear Parents

Year 8 2019 Leavers' Hoodies/Yearbook

Several pupils in Year 8 have expressed an interest in producing a yearbook to commemorate their final year at Town Close. We therefore made contact with a company called 'SPC Yearbooks' who have kindly forwarded a sample of their product, which I have already shown to the children. They also produce hoodies and we have looked into the cost of the children being supplied with both.

The cost for both a yearbook and a hoodie will come to about £35, which is the same price last year's leavers paid for just a hoodie. We are hoping that all the children would like to have both items, as the price will increase with fewer children ordering them.

The hoodies will have the School badge printed on the right hand side of the chest and on the back there will be a design which will include all the names of the children in Year 8. The children can decide upon the design which they prefer. I have some sample sizes in school and the children can measure themselves to decide upon the size that they require. We can then fill in the box on the order form so please leave that empty for the moment. You are also most welcome to come and look at both the hoodie and yearbook if you so desire.

If you would like to order a leavers' hoodie and yearbook, then please fill in the reply slip on the next page and return it to the School Office with a payment for **£35 (cost price)**. There is a minimum order and if there are insufficient numbers, then we will be unable to proceed and your payment will be returned to you.

If you have any questions about this, or would like to see samples then please do not hesitate to contact me here at school.

Yours sincerely

Mr K Parker
deputy@townclose.com



TOWN CLOSE SCHOOL

NORWICH'S FINEST PREP SCHOOL • FOR GIRLS & BOYS • 3-13 YEARS

Year 8 2019 leavers' hoodies

Name: Form:.....

I would like to reserve a Year 8 2019 leavers' hoodie and yearbook for £35.00.

L (32-34)

XL (34-36)

M Adult (36-38)

L Adult (40-42)

Signed:..... Date:.....

Please return this slip to the Front Office, by Friday 15th February 2019, together with a payment of £35 using one of the following methods:

- **Cheque** (made payable to *Town Close House Ed. Trust Ltd*)
- **Bank Transfer** (A/c no: 22091003Sort Code: 40-51-62)
- **Card Payment:** Via 'Parent Login' on the School's website

(please quote Hoodies2019 and child's surname for all the above payment methods).