



14th November 2018

14 Ipswich Road,
Norwich, Norfolk NR2 2LR
(01603) 620180
www.townclose.com

Dear Parents

Humanities Trip 2019

Further to my initial letter, I write to confirm that the annual Year 6 residential trip to Normandy will take place from Monday 25th March to Friday 29th March 2019. The accommodation, transport and many of the visits have been booked and further details and an itinerary will follow soon.

The overall cost of the trip is £485 which is in line with my original estimate. This covers ALL aspects of the trip (bar pocket money) and includes transport, accommodation, food and drink, museum entrance, guides, entertainments etc. The balance of £285.00 is now due and I would be grateful if this amount could be paid by Wednesday 5th December. Please do not send any cheques directly to me but return them with the attached slip to the Front Office.

Payments can be made by the following options:

Cheque payment: made payable to *Town Close House Ed. Trust Ltd*

Bank Transfer: A/c no: 22091003 Sort Code: 40-51-62

Card Payment: Via 'Parent Login' on the School's website

NOTE: Please quote **Humanities 2019 and child's surname** as payment reference

There will be an after school meeting for parents regarding the trip in the Read Hall following the February half term. In the meantime, should you have any queries about the trip, do contact me at school if there is anything you wish to discuss.

Yours sincerely

Richard Kendrick



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Humanities Trip 2019

Please return this reply slip to the Front Office no later than Wednesday 5th December 2018.

Child's Name: Form:.....

I enclose final payment of £285 for the 2019 Humanities Trip to France:

- Cheque payment:** made payable to *Town Close House Ed. Trust Ltd*
- Bank Transfer:** A/c no: 22091003 Sort Code: 40-51-62
- Card Payment:** Via 'Parent Login' on the School's website

NOTE: Please quote **Humanities 2019 and child's surname** as payment reference

Signed: Date:.....