



# TOWN CLOSE SCHOOL

NORWICH'S FINEST PREP SCHOOL • FOR GIRLS & BOYS • 3-13 YEARS

Headmaster  
Mr Nicholas Bevington  
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14<sup>th</sup> September 2018

Dear Parents

I am pleased to inform you that your child has secured a place on this year's Adventure and Skills academy (ASA). Attached to this letter is a timetable for the Autumn term and a group listing, both of which can also be found on the ASA board in the Dearnaley building and on the parent section of the School's website.

Pupils are expected to register at 4.10pm promptly in the Read Hall, in their ASA T-shirt and Jacket with appropriate trousers and footwear, before going to their timetabled activities. Children will be available for collection from the junior playground at 5.30pm. If you are unable to collect your child at this time, please book them in to After School Care until 6.00pm. The Newmarket Road entrance and car park is usually very busy at this time with other school users so prompt collection and departure is greatly appreciated.

Thank you for supporting this exciting programme, I hope your child has an enjoyable year with lots of new experiences.

Please do feel free to contact me through the School if you have any queries.

Yours sincerely

Mr. M. Woods  
Head of Physical Education and Activities