



12th July 2018

Dear Parents

Passports and EHICs for Year 7 French Trip

As you will be aware, the trip departs before the beginning of term, so your child will need to bring a valid passport and EHIC card on Sunday 2nd September. These must be handed to Mr Walker before boarding the coach.

For security purposes, we are required to have photographic copies of the photo pages of the children's passports, and of their EHIC cards. These are held by the group leader and by the School for the duration of the trip, and are destroyed immediately after the trip. We have, however, securely retained the copies for children who were on the recent Year 6 trip; if you are renewing either document over the summer, please could you email a scan or photograph to me at shewitt@townclose.com as soon as possible?

Please look out for an email near the end of August detailing final arrangements for departure. Meanwhile, I hope you enjoy a wonderful summer.

Yours sincerely

Stephen Hewitt
Head of Languages