



TOWN CLOSE SCHOOL

NORWICH'S FINEST PREP SCHOOL · FOR GIRLS & BOYS · 3-13 YEARS

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To Parents of children in Reception

Dear Parents

I am writing about our plans for your children as they move to their new classes in September 2018.

We will be re-grouping all of the Pre Prep classes, thereby allowing children to enjoy different experiences and friendships as they progress through the School. Your children will still be able to work and play with their existing friends, but by mixing up the classes we will be encouraging them to widen their social circle.

Whilst we know that many parents may wish to ask for their child to be with a particular teacher or a special friend, I regret that we cannot consider such requests as, when put together, they invariably clash and contradict one another. Organising class lists is a complex task in order to ensure a balance across year groups and within classes. Considerable time is taken to think about the best possible groupings.

The children will be told the name of their new class teacher on 'moving up day' (Monday 9<sup>th</sup> July). At this time, they will also have the opportunity to visit their new classrooms and meet their new teachers. The new class lists will be sent to parents shortly after this visit.

Please do feel free to get in touch with me if you have any questions.

Yours sincerely

Melanie Harries  
Head of Pre Prep