



TOWN CLOSE SCHOOL

NORWICH'S FINEST PREP SCHOOL · FOR GIRLS & BOYS · 3-13 YEARS

Headmaster
Mr Nicholas Bevington
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14 Ipswich Road,
Norwich, Norfolk NR2 2LR
(01603) 620180
www.townclose.com

27th April 2018

Dear Parents

Year 8 Lake District Trip

Our adventurous trip is fast approaching and I write to request a third and final payment of **£198**. Payment options are detailed on the second page below.

I have also attached Medicine Form (H), Medicine Form (I) and Real Adventure's U18s Medical Form. Please ensure that all three medical forms are filled in, signed and then returned, with the final payment form, to Mrs Sarah Windle in the Front Office by **Monday 14th May 2018**. Forms can be emailed to prepsec@townclose.com if preferred.

If you have any questions about the payments you have made already, then please contact the Front Office.

More detailed information about the trip and a clothing list will follow later this term. I hope your children are looking forward to the trip as much as my colleagues and I are.

Please do contact me if you have any questions about any aspect of the trip.

Yours sincerely

Mr Nick Colman
ncolman@townclose.com



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Year 8 Lake District Trip 2018

Please return this reply slip to the Front Office no later than **Monday 14th May 2018**.

Child's Name: Form:.....

I enclose the third and final instalment of £198 for the 2018 Year 8 Lake District Trip and confirm payment as follows:

- Cheque payment:** made payable to *Town Close House Ed. Trust Ltd*
- BankTransfer:** A/c no: 22091003Sort Code: 40-51-62
- Card Payment:** Via 'Parent Login' on the School's website

NOTE: Please quote LD2018 and child's surname as payment reference.

Signed:

Please Print Name:.....Date:.....