



13<sup>th</sup> April 2018

Dear Parents

**Year 7 Camping Trip – Whitlingham Broad, Norwich  
Friday 18<sup>th</sup> May to Saturday 19<sup>th</sup> May 2018**

I am pleased to furnish you with the final details regarding the Year 7 Camping Trip, due to take place overnight on Friday 18<sup>th</sup> May into Saturday 19<sup>th</sup> May.

Later in this letter is a list of the equipment that the children will need. All the children will be given a rucksack to put their items in a few days before we depart. To make things easier, children should come to school on Friday morning in the clothes that they are wearing for the trip, including their ASA Jacket and t-shirt. School uniform will not be required that day.

**Itinerary**

**Friday 18<sup>th</sup> May**

- 16.00 – Light Tea at Town Close followed by packing equipment
- 16.30 – Depart Town Close
- 16.45 – Arrive Whitlingham Broad campsite and set up camp
- 18.00 – Cook dinner and clear
- 19.30 – Evening walk around Whitlingham Broad
- 21.00 – Marshmallows by the fire
- 21.30 – Ready for bed
- 22.00 - Sleep

**Saturday 19<sup>th</sup> May**

- 07.00 – Breakfast
- 07.45 – Break camp and pack away camping equipment
- 10.30 – Water activities at Whitlingham Broad activity centre
- 13.15 – Depart activity centre
- 13.30 – Arrive at Town Close for children to be collected by parents

In the case of emergency during the trip please contact me on 07780 816203.

All activities at Whitlingham Broad are run by their fully qualified staff under Town Close staff supervision. Risk assessments have been made by both the school and the activity centre.

## Kit List

2x pair of trainers or boots (1 pair for water activities).  
1 x pair of socks (to be worn on Friday)  
1 x grey ASA t-shirt (to be worn on Friday)  
1 x ASA Jacket (to be worn on Friday)  
1 x trousers or jeans (to be worn on Friday)  
Complete change of spare clothes for water activities  
Small rucksack (provided by the School)  
Personal first aid kit (plasters, insect repellent, sun cream etc.)  
Watch and torch  
Food (small and lightweight – chocolate, cereal bar etc.) but **NOT** too many sweets please although the children can bring some marshmallows to toast on the fire. Please also remember we are a **NUT FREE** school.  
Small water bottle  
1 x knife, fork, spoon, plastic plate, bowl, mug  
Wash kit (small)  
1x Towel  
Waterproof coat/cagoule  
Sun hat  
Night clothes  
Sleeping bag (DO NOT pack this in rucksack, keep separate and ensure it is named)

Please complete the reply slip, and attached medical forms, and return them to me by Friday 4<sup>th</sup> May at the latest.

If you have any queries regarding the trip, please contact me through the School.

Yours sincerely



Mr M Woods  
Head of Physical Education and Activities



*Adventure and Skills Academy*

**Please return the reply slip to:** Mr M Woods, c/o Town Close School Office

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Child's Name:..... Form:.....

I would / would not\* like my son/daughter\* to go on the Year 7 Camping Trip to Norwich on Friday 18<sup>th</sup> May 2018.

My son/daughter\* is taking the following medication .....

.....  
.....

and this medication, clearly labelled along with medical form I, will be handed in to Mr Woods before leaving Town Close School.

I understand that I am responsible for collecting my child from Town Close at 13:30 on Saturday 19<sup>th</sup> May.

Signed ..... (Parent/Guardian) Date:.....

\* Please delete as applicable