



9th March 2018

Dear Parents

Humanities Trip 2018

I am writing to you with the final details for the forthcoming trip to Normandy.

Emergency Contact Phone Numbers:

In the event that you need to communicate directly with me during the trip there are two contact numbers which you may use:

07747 051140
07810 326379

Departure:

- 1) We will be departing from Town Close (Ipswich Road) at 7:30am on Sunday 11th March. Please get your children to School by 7:15 am in order to facilitate a prompt departure.
- 2) Though we will be there to 'direct' the children, please help us by ensuring that your child gets onto the coach with their coat/waterproof coat, rucksacks with packed lunch and drink, wallet, pencil case, 'in-coach' entertainment - electrical equipment, books, magazines, top-trumps etc. and main luggage into storage areas as directed by coach-driver. **NO WELLIES REQUIRED!**
- 3) We will be filling the coach from the back (bar those who suffer from travel sickness who may sit at/near the front of the bus) to ensure a prompt departure. It may be that your child will not immediately be sitting with their 'best friend/chosen travel companion (!)', fear not, this is an adventure and a new experience for ALL of us and, after all, we can change seats at Birchanger Services.
- 4) **ANY MEDICINE MUST BE HANDED DIRECTLY TO MRS KENDRICK WHO WILL BE AT THE FRONT OF THE BUS. DO NOT PACK MEDICATION IN YOUR CHILD'S BAG. A MEDICINE FORM WILL BE ATTACHED TO THIS DOCUMENT AND MUST BE FILLED IN AND PRESENTED WITH THE MEDICINE.**

Itinerary:

The Itinerary for the trip is attached to this document.

Twitter:

You will be able to follow what we get up to on the trip on a newly set up Twitter handle site: @townclosetrips (it will be operational from the day of our departure).

Return:

We anticipate being back at Town Close (Ipswich Road) at about 5:00pm on Friday 16th March. We will keep you informed of our progress via School.

No Nuts:

In line with the School's 'no nuts policy' please refrain from including anything in your child's packed lunch on Sunday which contains nuts.

Yours sincerely

A handwritten signature in cursive script that reads "Richard Kendrick". The signature is written in black ink and is positioned above the printed name.

Richard Kendrick