



TOWN CLOSE SCHOOL

NORWICH'S FINEST PREP SCHOOL · FOR GIRLS & BOYS · 3-13 YEARS

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13th October 2017

Dear Parents

**Pre Prep Grandparents' Afternoon
Friday 20th October at 2.00pm in the Read Hall**

We are looking forward to welcoming grandparents in the School next week. In order to give our visitors a flavour of life at Town Close, we will be starting off in the Read Hall (please note venue change) with a presentation by the children. The children and grandparents will then return to their classrooms for a 'book share', where they will show and talk to their grandparents about all the work they have completed so far this year.

After a story to round off the afternoon, we will thank our grandparents for coming. If grandparents are taking children home, they will be able to do so at this point.

We regret that we are unable to offer parking on site for this occasion. However, please do contact us if you require a disabled space.

To help with our organisation, we would be grateful if you would please complete the form below and return it to the Pre Prep Office as soon as possible and by Wednesday 18th October at the latest. We appreciate that not all children will have grandparents who can attend. However, can we stress that this event is not for parents. If grandparents are not available but an auntie or uncle or other close family friend could come instead, they will be very welcome.

Please also indicate below if your child will not be represented so that we can make arrangements for them to share their books with an adult in school.

We hope that your children's grandparents and family enjoy their time with us.

With thanks and best wishes

Melanie Harries



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Please return the form to the Pre Prep Office by Wednesday 18th October.

Pre Prep Grandparents' Afternoon – Friday 20th October – 2.00-3.00pm.

Child's name: _____ Class: _____

- My child will have _____ visitors attending.
- My child will not have visitors attending.

Going home arrangements on Grandparents' afternoon

- My child will be going home with the grandparents/visitors.
- My child will be going to ASC.
- My child will be on Stop and Collect.
- Other – please specify – My child will be going home with _____

Parent signature: _____ Date: _____