



30th June 2017

Dear Parents

Year 8 Field Trip to Holt Hall

This is the final letter before the forthcoming field trip to Holt Hall from the 6th – 8th September 2017.

We plan to leave at 9:30am on the very first day of the new school term so your child will need to attend the beginning of school on Wednesday. Non-uniform is to be worn and luggage will need to be taken to the Sports Hall balcony before registration. We shall return by 3.00pm on Friday 8th September and your child may be collected between 3.00pm and 4.00pm from the library. Transport for the outward and return journeys will be by school minibuses. We then use the minibuses and a vehicle from Holt Hall for travelling between the different sites in North Norfolk. Mrs Wilcox and Mr Chapman will be joining us on this residential visit.

Please refer to the kit list at the bottom of the letter for guidance as to what your child will need to pack for this trip. The weather has been fairly good in September in recent years but please check the forecast before the day of departure and ensure that your child has suitable clothing.

I will look after any medication and **will be available from 8:15am on Wednesday 6th outside the Sports Hall to receive this from you.** It should be handed to me in the original package, clearly marked with your child's name and details of dosage etc. I also need **Medicine Form H** completed and handed in by Friday 7th July. **Medicine Form I** will need to be handed to me on the day of departure (copies of both forms are attached with this letter).

As mentioned in the information meeting and previous letter, Holt Hall does not allow the use of spray deodorant; this can aggravate asthma and may set off fire alarms.

With regard to electrical equipment, School cameras will be taken by staff. We will have mobile phones available if a child needs to use one. The children should not bring any mobile phones or electronic devices of any sort please.

Please also ensure children do not bring any food or sweets. On the river study day (Thursday) we do try to stop for an ice-cream, but no more than £5 spending money should be necessary.

Should you have any need to contact us, the telephone number for Holt Hall is 01263 713117. We can also be contacted via the School mobile phones 07780 816203 or 07881 620839.

If you have any questions regarding the field trip please contact me via email at asmith@townclose.com

Yours sincerely

Andy Smith
Head of Geography



Kit List for Holt Hall Residential Trip

1 or 2 pillow cases, a bottom sheet and a sleeping bag.

Towel(s)

Washing kit (shower gel, toothbrush, toothpaste etc.). Please remember **no aerosols** – they can activate the smoke detectors.

Nightwear, underwear and socks

Indoor slippers/shoes/trainers (these must be worn for safety reasons)

Two complete changes of clothing

Outdoor shoes/trainers

Wellington boots in a carrier bag

Warm coat or other suitable weather proof outer garments

Gloves, hat and scarf **OR** sun hat, sunglasses and sun cream (depending on the weather)

A refillable water bottle

A small day sack (optional)