



**Dear IAPS teachers and parents,**

We are very much looking forward to welcoming you to Felsted on Thursday 2nd and Friday 3rd March 2017 for the annual IAPS U11, U12 and U13 Regional tournaments. We have our fingers crossed that the weather will be kind to us this year and that we can get through both days successfully without getting wet! The tournament will start at 10am and there will be a meeting for umpires at 9.30am.

#### Umpires

Each school is requested to bring a qualified umpire on the day. There will not be any spare umpires for the tournament.

#### Parking

The school site has limited parking availability on the whole. If the weather is kind, there will be ample parking on the grass and signposts will guide you to this area once you enter the village. If the weather isn't kind, we would really appreciate it, if at all possible, spectators could car share to reduce the number of vehicles coming onto the school site.

#### Refreshments

Squash, Jaffa cakes and biscuits will be provided for the players. Schools will be required to bring packed lunches for their teams. We will have a refreshment tent on the day selling hot drinks, soup and bacon sandwiches. We will give food/drink vouchers out to staff and umpires when you arrive. We also have an Aroma Cafe on site (selling pastries, snacks and a selection of teas, coffees and cold drinks) which will be open throughout the day.

#### First Aid

There will be a qualified First Aider on site for both days and they will be situated by the courts and will assist with any first aid requirements that you may need.

#### Gazebos

Unfortunately there is not an undercover area near the courts for your teams to wait in between matches. If you would like to bring a team gazebo, we would highly recommend it.

### Photography

There will be a professional photographer from DE Photo on site during the two days. Parents will be able to purchase photos of their daughters playing netball. If anyone has any pupils who cannot be photographed, can we please ask that you inform a member of Felsted Staff and DE Photo when you arrive.

### Umpire cards

***We will provide umpire cards for both days.*** Please ensure you use our cards as it makes it easier for the scorers to keep track.

### Presentations.

The presentations will take place at approximately 4:45pm on the Thursday and 4pm on the Friday. We are due to have a Mavericks Superleague Netball player coming to make the presentations. There will also be goodie bags for all the participants so please do not leave without picking one up.

If anyone has any further questions or queries, please do not hesitate to contact us. We look forward to seeing you over the two days.

Kind regards

**Libby Knifton**

**Head of Girls' Sport**

**Felsted Preparatory School**

**Lucy Barrett**

**Head of Netball**

**Felsted School**