



16<sup>th</sup> December 2016

Dear Parents

## Year 4 Horstead Residential Visit 7<sup>th</sup> – 9<sup>th</sup> June 2017

The Year 4 form teachers and I are pleased to be able to offer this valuable visit for all current Year 4 pupils in June 2017. This residential trip is based at the Horstead Activity Centre, on the outskirts of Norwich, and offers the children the opportunity to participate in a variety of activities such as climbing, zip wire, archery, team challenges and raft building. It prepares the children for longer residential trips further up the School and is a really exciting and educational experience for everybody.

The cost of the visit will be £155 per child, which includes transport and accommodation. In order to secure a place for your son or daughter we would be grateful if you could forward a deposit payment of £50 to the School and complete the attached slip, indicating your method of payment, and return it to **his or her form teacher** by Friday 10<sup>th</sup> February 2017.

Payments can be made as follows:

**Cheque payment:** made payable to *Town Close House Ed. Trust Ltd*

**Bank Transfer:** A/c no: 22091003 Sort Code: 40-51-62

**Card Payment:** Via 'Parent Login' on the School's website

(please note that a 2.25% charge is applicable for credit card payments)

More information will be given out nearer the time, but we are happy to answer any queries you may have in the meantime.

Yours sincerely

Daniel Avenal  
Head of Year 3&4



# TOWN CLOSE SCHOOL

NORWICH'S FINEST PREP SCHOOL • FOR GIRLS & BOYS • 3-13 YEARS

## Year 4 Horstead Residential Visit 7<sup>th</sup> – 9<sup>th</sup> June 2017

Please return this reply slip to your child's form teacher no later than Friday 10<sup>th</sup> February 2017.

Child's Name: ..... Form:.....

I confirm that I would like the above named child to attend the Horstead Residential Trip and confirm that I have made the requested £50 deposit payment by the method indicated below:

- Cheque payment:** made payable to *Town Close House Ed. Trust Ltd*
- Bank Transfer:** A/c no: 22091003 Sort Code: 40-51-62
- Card Payment:** Via 'Parent Login' on the School's website  
(please note that a 2.25% charge is applicable for credit card payments)

**NOTE:** Please quote child's surname/Horstead 2017 as payment reference.

Signed: ..... Date:.....

Print Name:.....