



2<sup>nd</sup> September 2016

Dear Parents

## Year 8 Field Trip to Holt Hall

I now write with final details for the forthcoming Year 8 field trip to Holt Hall from the 5<sup>th</sup> to 7<sup>th</sup> September 2016.

We plan to leave on Monday at 10.00am so your child will need to attend the first two lessons of school. They do not, however, need to wear School uniform but can arrive at school in their home clothes. Luggage will need to be taken to the Sports Hall balcony before registration. We aim to return to school on Wednesday by 3.00pm and your child may be collected from the library from this time. (Please note that parking on site will only be available after 4:10pm). Transport for the outward and return journeys will be by school minibuses. We then use the minibuses and a vehicle from Holt Hall, for travelling between the different sites in North Norfolk.

I will look after any medication your child might require and **I will be available from 8.15am outside the Sports Hall to receive this from you.** Please ensure that it is still in the original package, clearly marked with your child's name and details of dosage etc. I also need any outstanding medical consent forms handed to me at this time (a copy is attached with this letter). As mentioned at the information meeting and in previous letters, Holt Hall does not allow the use of spray deodorant as this can aggravate asthma and may set off fire alarms.

With regard to electrical equipment, School cameras will be taken by staff. We will have mobile phones available if a child needs to use one. The children should not bring any phones or electronic equipment to avoid the possibility of loss or damage. The children should also not bring any food or sweets. On the river study day (Tuesday) we do try to stop for an ice-cream, but no more than £5 spending money should be necessary.

Should you have any need to contact us, the telephone number for Holt Hall is 01263 713117. We can also be contacted via the School or on our School mobile phones 07780 816203 or 07881 620839.

I also attached a further copy of the kit list sent out at the end of the summer term.

Yours sincerely

Andy Smith  
Head of Geography