



TOWN CLOSE SCHOOL

NORWICH'S FINEST PREP SCHOOL • FOR GIRLS & BOYS • 3-13 YEARS

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2nd September 2016

Dear Parents

In order to access their prep (homework) all children in the Prep Department need to logon to the School's Virtual Learning Environment (VLE) which is called Firefly.

Your child has used the site with support in class but they may need your assistance at home. Please find attached a set of step by step instructions for this purpose. If you need further support, please contact the IT Support team during office hours on 01603 599032.

Yours sincerely

Trevor Hughes
Head of Computing